

## SECTION 00025

**Project:** **St. Joseph Public Schools - Dickinson Park Sports  
Fields Renovations**  
BP 1: Sitework/Sports Field  
Construction/Landscaping/Irrigation/Fencing

**Owner:** **St. Joseph Public Schools**  
2580 S Cleveland Ave  
St. Joseph, MI 49085

**Architect/Engineer:** **Abonmarche**  
95 W. Main Street  
Benton Harbor, MI 49022

**Construction Manager:** The Christman Company  
801 Broadway Ave NW, Suite 300  
Grand Rapids, MI 49504-5355  
616-454-4454

The Christman Company is soliciting bids for the upcoming St. Joseph Public Schools – Dickinson Park Sports Fields Renovations project. The project consists of underground utility work (storm, sanitary, water, & electrical), site concrete, baseball/softball field resurfacing, landscaping, irrigation, & fencing. The project is anticipated to start in early June and wrap up in September. Proposals for all work categories as described in the Project Manual for the above project will be received no later than **Wednesday, April 17, 2024 at 1:00 PM**. Proposals should be addressed to Josh Bachert, Project Manager, and delivered to the St. Joseph Public Schools Administration Building, 2580 S Cleveland Ave, St. Joseph, MI 49085. All proposals will be publicly opened.

Bids shall be submitted in a sealed, opaque envelope identifying the bidder, the Project Title, and the Work Category. Faxed, emailed and electronic bids will not be accepted. Include two, signed originals of your bid.

The following forms, included in the Project Manual, must be completed, and submitted with the bid:

1. Sworn Statement of Familial Relationship (MCL 380.1267)
2. Iran Business Relationship Affidavit (2012 PA 517)
3. Bid Security

Bids submitted without these completed forms may be considered non-responsive.

Bid security shall be included with all bids in the amount of 5% of the base bid. Bid security shall be: 1) a certified or cashier's check drawn upon a bank insured by an agency of the Federal government and made payable to "St. Joseph Public Schools," or 2) an executed Bid Bond on ConsensusDocs form 262, AIA form A310, or a substantially similar form. The bid bond shall be executed with a surety authorized to do business in Michigan. Bid security of Bidders under consideration will be returned immediately after award of contracts by the Construction Manager. Bid security shall be forfeited to the Owner if the successful Bidder fails to enter into a contract and furnish required payment and performance bonds and insurance within 30 days after Notice of Award.

Bids will be opened and read aloud on the date bids are due, at approximately 1:30 pm. Bid opening will be virtual via Microsoft Teams. An invite to the bid opening will be distributed prior to it taking place.

There will be a pre-bid conference at Dickinson Field (2499 Stadium Drive, St Joseph, MI) on Monday, April 1, 2024 at 10:00 AM conducted by the Construction Manager. It is strongly recommended that contractors attend the pre-bid conference.

Bid documents will be available by the close of business on March 26<sup>th</sup>, 2024. Bid documents may be downloaded online via Procore. Contact Josh Bachert at [josh.bachert@christmanco.com](mailto:josh.bachert@christmanco.com) to be added to the bidders' list and receive downloading instructions.

Pre-bid inquiries shall be made in an email addressed to [josh.bachert@christmanco.com](mailto:josh.bachert@christmanco.com). Bidders shall not have any contact with the Owner or Architect during the bid period.

Bids shall remain valid for a period of sixty (60) days after the bid date. Contract award must be authorized by the St. Joseph Public Schools Board of Education. The Board of Education reserves its right to accept or reject any and all bids, to waive informalities, or irregularities in a bid received and to award a contract to other than a low bidder, in its sole and absolute discretion.

**END OF SECTION 00025**